

NFMC Liability Request Form 2018-2019

(for additional events attach separate sheets)

Event Name	Date of Event	Location of Event	Certificate Required	Event Fee \$

TOTAL:

General Information:

You must be a member in good standing to obtain insurance!

Deadline to submit requests: **August 15, 2018** for events September 1 – December 31, 2018

November 15, 2018 for events January 1 – August 31, 2019

- Cost per event is \$17. Any events registered after the designated deadline will be \$18 per event.
- Cost per event having consecutive days is \$20.
- An event on a single day but at multiple sites costs \$17 per site.
- No requests will be processed without an accurate address and date of event.
- If an event requires a rider of an additional insured, give the exact language required.
- Any changes requested after a certificate is issued will result in a \$5 change fee.
- If you need to change an event date, and wait to inform NFMC until the original date has passed you will owe another full event fee. There is NO credit in that situation.
- A certificate verifying insurance coverage is issued only to an event that requests it. Certificates will be sent to the **state liability chairman only**.
- Coverage is not guaranteed until payment is received and processed by NFMC Headquarters.
- “No payment = No Insurance”

Send this form with signed Child Protection Form along with **PAYMENT** made out to **WSFMC**:

Amy Wolf
17014 SE Newport Way
Bellevue, WA 98006